## Privacy, Shipping, Billing, Return Policy, Terms of Use, and Contact

OUTREACH ALASKA is committed to maintaining your trust and confidence. The following online privacy policy is intended to protect and secure the personally identifiable information (any information by which you can be identified) you provide to us online.

In addition, OUTREACH ALASKA will not send you e-mail that you have not agreed to receive. We may periodically send you e-mail announcing news and event information. If you choose to supply your postal address in an online form, you may receive mailings from us as well.

#### No Sharing of Personal Information

OUTREACH ALASKA never sells, rents, leases or exchanges your personal information with other organizations. OUTREACH ALASKA assures you that the identity of all who contact us through this Web site will be kept confidential. OUTREACH ALASKA may occasionally send mailings on behalf of other organizations or ministries when their interests align with OUTREACH ALASKA

#### Security

OUTREACH ALASKA is committed to ensuring the security of your personal information. To prevent unauthorized access, maintain data accuracy, and ensure the proper use of information, we have established and implemented appropriate physical, electronic and managerial procedures to safeguard and secure the information we collect online. OUTREACH ALASKA uses Internet Encryption Software, Secure Socket Layer (SSL) Protocol when collecting or transferring sensitive data such as credit card information. Any information you enter is encrypted at your browser, sent over the public Internet in encrypted form, and then de-encrypted at our server. Once we receive your credit card information, it is accessible only to a small number of trusted OUTREACH ALASKA employees who have been specially trained in processing this information.

#### Cookies

From time to time, we may send a "cookie" to your computer. A cookie is a small piece of data that is sent to your browser from a Web server and stored on your computer's hard drive. A cookie can't read data off your hard drive or read cookie files created by other sites. Cookies do not damage your system. We use cookies to recognize you when you return to our sites, or to identify which areas of our network of Web sites you have visited (i.e. e-commerce sites, etc.). We may use this information to better personalize the content you see on our sites.

Many Web sites place cookies on your hard drive. You can choose whether to accept cookies by changing the settings of your browser. Your browser can refuse all cookies, or show you when a cookie is being sent. If you choose not to accept these cookies, your experience at our site and other Web sites may be diminished and some features may not work as intended.

### Children's Online Privacy

We are concerned about the privacy of young children and do not knowingly collect any personal information from a child under 13. We encourage you to become involved with your child's access to the Internet and to our site in order to ensure that his or her privacy is well protected. To read more about online safety and how to become more involved with your child's online experience, visit the Federal Trade Commission Web site. You may also benefit from the information and resources available on ProtectKids.com.

# **Donation Policy**

We accept Visa, MasterCard, and Discover. All online orders are processed through 128 bit SSL encryption to protect your credit card information during your online transaction. All prices and figures are listed in US Dollars.

### **Return Policy**

All donations final, no refunds.

# **Contacting Us**

If you have comments or questions about any of our policies or our website, please contact us. For information about your donation, please contact us at 1-316-832-0734 during office hours Mon.-Fri. (9am - 5pm CST).

OUTREACH ALASKA 2421 Perry St. Wichita, KS 67204 Phone (316-832-0734)

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